

**BUKU-BUKU REFERENSI YANG BERIKUT DIANJURKAN  
UNTUK DIBACA BAGI PARA PESERTA UJIAN  
KECAKAPAN WAKIL PENJAMIN EMISI EFEK :**

- 1. UNDANG-UNDANG NO. 8 TAHUN 1995 Tentang Pasar Modal dan semua Peraturan-Peraturan Pasar Modal lainnya dalam bentuk PERATURAN PEMERINTAH, KEPUTUSAN MENTERI KEUANGAN REPUBLIK INDONESIA, KEPUTUSAN BADAN PENGAWAS PASAR MODAL (BAPEPAM) BESERTA SELURUH PENJELASANNYA.**
- 2. PERATURAN: Bursa Efek Jakarta (BEJ), Bursa Efek Surabaya (BES), Kliring Penjaminan Efek Indonesia (KPEI), Kustodian Sentral Efek Indonesia (KSEI) dan Peraturan Perpajakan sehubungan dengan Transaksi Efek di Pasar Modal.**
- 3. KODE ETIK ASOSIASI WAKIL PENJAMIN EMISI EFEK INDONESIA**  
Penerbit : Asosiasi Wakil Penjamin Emisi Efek Indonesia
- 4. COMPLETE GUIDE TO MAKING A PUBLIC STOCK OFFERING - Second Edition**  
By : Elmer C. Winter - Penerbit : Prentice Hall, Inc, Englewood Cliff, NJ

Topics :

- Advantages & Disadvantages of Public Stock Offering
- Advantages of Private Placement vs Public Stock Offering
- Methods of Underwriting
- How to Determine the Offering Price of the Common Stock
- The Registration Statement
- How to Prepare the Prospectus
- Disclosure Guidelines

- 5. THE ENTREPRENEUR'S GUIDE LINE SERIES INITIAL PUBLIC OFFERING**  
By : David P. Sutton & M. William Benedetto  
Penerbit : Probus Publishing Company - Chicago, 1990

Topics :

- Preparing to Go Public Early Planning
- Valuing, Pricing and Timing the Offering
- The Offering
- The Aftermarket and Stock Trading
- Ongoing Responsibilities

**6. FUNDAMENTALS OF FINANCIAL MANAGEMENT** - Eleventh Edition, 2001  
By : James C. Van Horne - Penerbit : Prentice Hall International Edition

Topics :

- The Valuation of Long-Term Securities
- Funds Analysis, Cash-Flow Analysis and Financial Planning
- Cash and Marketable Securities Management
- Required Returns and the Cost of Capital
- Operating and Financial Leverage
- Capital Structure Determination
- Dividend Policy
- Intermediate and Long-Term Financing
- Mergers and Other Forms of Corporate Restructuring

**7. PRINCIPLES OF CORPORATE FINANCE** - Sixth Edition, 2000  
By : Richard A. Brealey / Stewart C. Myers - Penerbit : McGraw-Hill

Topics :

- Present Value and The Opportunity Cost of Capital
- The Value of Common Stocks
- Making Investment Decisions with the Net Present Value Rule
- Risk and Return
- An Overview of Corporate Financing
- How much should A Firm Borrow?
- Financing and Valuation
- Spotting and Valuing Options
- Warrants and Convertibles
- Valuing Debt
- The Many Different Kinds of Debt

**8. INVESTMENTS - ANALYSIS & MANAGEMENT** - International Edition, 1986  
By : Jack Clark Francis - Penerbit : McGraw-Hill

Topics :

- Securities
- Securities Market
- Introduction to Valuation and Risk-Return Theory
- Bond Valuation
- Common Stock Valuation
- Fundamental Common Stock Analysis
- Security Price Movements
- Preferred Stock
- Diversification and Portfolio Analysis
- Portfolio Performance Evaluation

## **9. CAPITAL INVESTMENT AND FINANCIAL DECISION**

By : Haim Levy - Marshall Samat - Penerbit : Prentice Hall (PHI) International

### Topics :

- Net Present Value Versus Internal Rate of Return
- Using Cash Flows to Evaluate Investments
- Corporate Income Taxes and Capital Budgeting
- Foundations of Risk Analysis
- Decreasing Risk by Diversification : The Portfolio Approach
- The Capital Asset Pricing Model
- Financial Leverage
- Bankruptcy Risk and The Choice of Financial Structure
- Measuring the Cost of Capital

## **10. CORPORATE FINANCIAL ANALYSIS**

By : Diana R. Harrington / Brent D. Wilson

Penerbit : Dow Jones - Irwin - 1983

### Topics :

- The Cost of Capital
- Valuation : Acquisitions and Divestitures